

February 7, 2005

To Whom It May Concern:

This letter is a letter of recommendation for Glenn Gordon who has worked for me for the last eight years.

Glenn Gordon currently works under my direct supervision at Protech Structural Industries (PSI) where he has been our design engineer since October 1996. During his employment at PSI, I had the great pleasure of seeing him grow to become a fully functioning design engineer with our company.

Glenn is a hard-working self-starter who invariably understands exactly what a project entails from the outset and how to implement and execute it quickly and effectively. He is a resourceful, creative, and solution-oriented person who was frequently able to come up with new and innovative approaches to his assigned projects. He functions well as a team leader when required, and he also worked effectively as a team member under the direction of other team leaders.

On the interpersonal side, Glenn has superior written and verbal communication skills. He gets along extremely well with staff under his supervision, as well as colleagues at and above his own level. He is highly respected, as both a person and a professional, by colleagues, employees, suppliers, and customers alike.

When Glenn made me aware of his plans to seek a new position with another company, I was saddened to hear the news. Although we wish him the greatest success in his new undertaking, his presence both as a person and as an exemplary employee will be missed.

In closing, as detailed above, based on my experience working with him, I can unreservedly recommend Glenn Gordon for any design engineering position. If you would like further elaboration, feel free to call me at (847) 651-3024.

Sincerely,

Robert Farrell Sr. Vice President